

Clayton Community Service Board

853 Battle Creek Road, Jonesboro, Georgia 30236
Clayton Center Behavioral Health Center

November 18, 2014
5:30 p.m.

Board Meeting Minutes

- Present:** Najeebah Butler, Chairperson; Birney Bowmaster, Co-Chairperson; Dr. Alieka Anderson; Mr. Bryan Flowers; Ms. Terrica Redfield Ganzy (via telephone); Mr. Martin Thompson, Dr. Aundria Cheever, Chief Executive Officer, Angela Jackson, Chief Financial Officer
- Absent:** Mr. An'Cel Davis; Ms. Priscilla Schmidt; Marva Richards, Secretary
- Other:** Terrica Redfield Ganzy

CALL TO ORDER/WELCOME

Ms. Najeebah Butler, Chairperson, called the meeting to order at 5:35 p.m. The meeting opened with Ms. Butler welcoming current and new board members. Ms. Butler temporarily paused the meeting to allow everyone to enjoy refreshments prepared in honor of new board members. The meeting was called back into session at 6:08 p.m.

INVOCATION

Pastor Lee Adams, Clayton Center Case Manager, led the invocation.

PUBLIC COMMENT

There was one public comment by Ms. Linda Granger. Ms. Granger admonished the new board members to attend and be accountable.

BUSINESS

Approval of Agenda

Additions to Agenda

There were no additions to the agenda.

Adoption of Agenda

A **motion** was made by Ms. Schmidt to adopt the agenda as presented, seconded by Ms. Butler and carried unanimously.

Approval of Minutes

A **motion** was made by Dr. Anderson to approve the meeting minutes for June 29, 2014, seconded by Mr. Bowmaster and carried unanimously.

Appointment Reception

Dr. Cheever reported that the reception was in honor of our new board members appointed by The Clayton County Board of Commissioners and sworn-in by Judge Pamela Ferguson, Probate Court Judge.

Children, Youth and Families Presentation ... Tobacco Free Initiative

Ms. Najeebah Butler welcomed the youth from the Clayton Center's Children, Youth and Families Department. A number of teens gave a moving presentation on smoking and dangers to smokers and non-smokers. The teens asked that Clayton Center be designed as a smoke free environment or limit where people can smoke. The Board went into Executive Session at 6:43 p.m. by motion of Ms. Terrica Redfield Ganzy and seconded by Dr. Alieka Anderson to deliberate over the presentation. Ms. Butler asked that the Board go into Executive Session early in order to allow the teens to leave and prepare for school the next day. The Board reconvened after Executive Session at 7:03 p.m. Motion was made by Dr. Anderson to declare a smoking area for staff and individuals to be 150 feet from any Clayton Center Service Site's entrance. Motion was seconded by Mr. Flowers and motion passed unanimously.

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Dr. Cheever reported a homeless rally was held on Saturday, November 15th at the Drop-In Center. It was a success due to the hard-work of one of the staff members, Dalerie Turner.

Dr. Cheever requested that the Board allow her to look into the application process for the Head Start program in our area to specifically deal with special needs children. The approved the exploratory process of the application.

MH, DD, AD, & Provider Contract Amendments

Dr. Cheever requested that the Board give Ms. Butler authority to sign the FY 15 Contract Amendments from the State. Dr. Anderson made motion to allow Ms. Butler to sign contracts and seconded by Mr. Bowmaster. Minutes were approved unanimously.

Select Systems

Dr. Cheever stated that with the resignation of Mr. Bob Reynolds the Board did not appoint a new representative to the Select System's Board. Mr. Martin Thompson volunteered to serve as the representative and the Board accepted.

CARE

Dr. Cheever reported that the accreditation review has been scheduled for January 26-28, 2014. Board members will be asked to speak with CARE as part of their review.

REPORTS

Chief Financial Officer

Angela Jackson gave a detailed revenue and expense report with the Key Performance Indicators as a handout. SEE ATTACHMENT.

Chief Executive Director

Dr. Cheever provided a report on Human Resources, Program and Services, and Community Collaborations. SEE ATTACHED HANDOUT.

EXECUTIVE SESSION

Motion was made at 6:43 p.m. by Ms. Terrica Redfield Ganzy and seconded by Dr. Alieka Anderson and unanimously approved by the Board. The Board reconvened from Executive Session at 7:03 p.m.

ADJOURNMENT

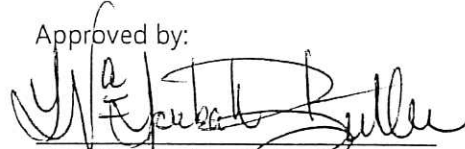
There being no further business to discuss, the business meeting was adjourned at 7:20 p.m. by motion of Ms. Butler and seconded by Mr. Bowmaster. The motion was carried unanimously.

Submitted by:



Marva Richards, Secretary
Clayton Center Community Service Board

Approved by:



Najeebah Butler, Chairperson
Clayton Community Service Board

C: Clayton Community Service Board Members
Clayton County Board of Commissioners