

**Clayton Community Service Board
Business Meeting
Minutes**

July 29, 2014

Present: NaJeebah Butler, Chair, Birney Bowmaster, Vice Chairperson, , Pat Schmidt, Dr. Aundria Cheever, Chief Executive Officer; Angela Jackson, Chief Financial Officer and unofficial board members that are pending the Commissioner's appointment: Dr. Alieka Anderson, Mr. An'Cel Davis, Mr. Bryan Flowers, and Mr. Martin Thompson.

Absent: Terrica Ganzy

I. Call to Order/Welcome

Ms. Butler called the meeting to order at 5:38 P.M.

II. Invocation

Dr. Cheever led the invocation.

III. Public Comments

There were no public comments.

IV. Business

A. Approval of Agenda

Ms. Butler made the motion to approve the agenda. Mr. Bowmaster seconded the motion. The approval of the agenda was unanimously carried.

1. Additions of Agenda

There were no additions to the agenda.

2. Adoption of Agenda

There was no adoption of the agenda.

B. Approval of Minutes

June 30, 2014

Ms. Smith made the motion to approve the minutes. Mr. Bowmaster seconded the motion. The approval of the minutes was unanimously carried.

C. 501c3 Corporation Monthly report

Dr. Cheever reported to the board members that the 501c3 account has a current balance of \$4750.32. Dr. Cheever and Ms. Ganzy will be working on a homeless rally that will be conducted twice a year.

Dr. Cheever reported that the first 501c3 Corporation meeting will be on August 21 at 8:30 P.M. at the ADM Building.

D. Clayton Board of Commissioner's Recommendations

Dr. Cheever distributed to all board members in attendance a copy of the letter sent Chairman Turner requesting approval of Clayton Center appointed board members. Dr. Cheever also distributed the Board Appointed Acceptance Form for all new board members to complete & return prior to leaving the meeting.

**E. Swearing-In Ceremony-Judge Ferguson Chambers
August 26th at 3:30 P.M.**

Dr. Cheever reported that Dr. Aleika Anderson, Mr. Birney Bowmaster, Mr. An'Cel Davis, Mr. Bryan Flowers, and Mr. Martin Thompson will be sworn in as official board members by Judge Ferguson. The Oath of Office was distributed for board members to review.

F. Appointment Reception-August 26th at 5:30 P.M. at Battle Creek

Dr. Cheever reported that key staff and other staff members of Clayton Center will have a meet and greet with the board members during the reception.

G. Collaboration with The Housing Authority of Clayton County

Dr. Cheever reported that approximately \$ 800,000.00 was granted to the Clayton Center from Clayton County Housing Authority during her presentation at their board meeting. The funds will be used to purchase a property to house the individuals from Tyler Terrace and Holly Tree. Dr. Cheever reported that 3 board members from the Housing Authority of Clayton County are working on this project. Dr. Cheever asked for 2 board members to volunteers to work on the project. Dr. Cheever reported that her goal for this project should be completed by early 2015. Ms. Schmidt motioned for the collaboration of this project to be approved. Mr. Bowmaster seconded the motion. Ms. Schmidt and Mr. Flowers volunteered to work on the project with Dr. Cheever.

H. Collaboration with Correct Care Solutions-Jail Program

Dr. Cheever reported that Clayton County CSB is currently negotiating a bid of \$898,000 to Correct Care Solutions for providing mental health services for inmates in the Clayton County jail system. Ms. Schmidt motioned for the negotiations for the collaborations to continue. Mr. Bowmaster seconded motion.

V. Reports

A. Financial Updates

Ms. Angela Jackson, Clayton Center's CFO presented a financial PowerPoint presentation to all board members in attendance. To date, the revenue for Clayton Center is \$10,301,014; the expenses amount is \$11,483,820; and the expenses over revenue is \$1,182,806. Copies of the financial update were distributed.

B. Chief Executive Director

Dr. Aundria Cheever presented a PowerPoint that included updates on new and existing employees, employee vacancy rate, payroll, programs and services. Dr. Cheever also presented an interactive PowerPoint presentation to the new board members introducing them to Clayton Center. The PowerPoint presentation to the board consisted of Clayton Center's Mission, Georgia's statistics, Clayton Center's history, employee structure, service locations, residential facilities, Developmental Disability services, Substance Abuse & Mental Health residential services, Data collection, Operation, House Bill 100, Governance, Board Members structure, and Bill 349. Copies of the Bill 349 were distributed to all board members. Mr. Curtis Hammond, the director of Clayton Center's Transportation Department presented to the board members vehicle incidents from July 2013 thru July 2014. A current list of incidents was distributed to the board.

VI. Executive Session

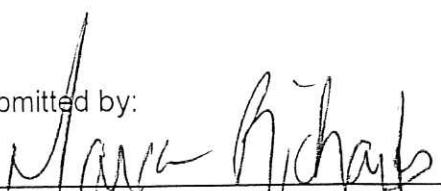
- A. Contracts**
- B. Environmental/Building Issues**
- C. Legal Issues**

Executive session started at 7:27 P.M. and ended at 7:48 P.M.

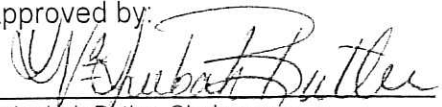
VII. Adjournment

Ms. Butler motioned for meeting to be adjourned at 7:50 P.M. The motion was seconded by Ms. Schmidt and carried unanimously.

Submitted by:


Marva Richards, Administrative Assistant
Clayton Center Community Service Board
cc: Clayton Community Service Board Members

Approved by:


Najeebah Butler, Chairperson
Clayton Center Community Service Board
Clayton County Board of Commissioners